

SELF-CALENDARING INSTRUCTIONS

The self-calendar system is designed to allow both counsel and parties to schedule hearing dates for matters heard on regular notice, without having to contact the courtroom deputy to obtain a hearing date. Matters that do not require hearings may be filed in accordance with Local Bankruptcy Rule 9013-1(g)(1).

Parties may select their own hearing dates for the following:

Motions for Relief From Stay

Disclosure Statements

Objections to Claims

Fee Applications in chapter 7 and chapter 11 cases

Employment Applications

Any motion in a chapter 7, 11 or 13 case or an adversary proceeding not identified below as being ineligible for self-calendar

Certain Motions for Relief from Stay Heard on Shortened Time¹

(If a motion for relief from stay does not fall within one of the following enumerated categories and the movant wishes to have it heard on shortened time, the movant must apply for an order shortening time or proceed utilizing the procedures that govern emergency motions and *may not* self-calendar the motion.)

Residential unlawful detainer actions

Postpetition transfers of real property to the debtor

Prepetition transfers to the debtor--

either within 90 days of the debtor's petition date, or
involving a fractionalized interest in real property.

¹ Motions calendared on shortened time in accordance with this procedure must be filed with the court and served on all parties entitled to receive notice of the motion by such means as to ensure that the moving papers and notice of hearing are actually received not later than 5 court days prior to the date of the hearing. [In addition, telephonic notice of the date, time and place of the hearing on the motion must be given to all parties entitled to receive notice of the motion not later than 5 court days prior to the hearing on the motion.]

The following matters **may not** be self calendared.²

Applications for Orders Shortening Time*

Matters heard on shortened notice or on an ex parte basis*

Emergency motions (including motions arising under General Order 02-__)*

Initial Status Conferences in adversary proceedings

Clusters of related matters that would ordinarily be set for different hearing times

Pre-trial Conferences

Reaffirmation Agreements

For matters that may be self-calendared, follow the steps outlined below:

STEP 1: Identify available dates and times for the type of matter that you want to calendar by referring to the court's website (www.cacb.uscourts.gov) or by calling the court's general information number (213-894-3118) and selecting the menu options necessary to direct you to calendaring information for Judge Donovan.

- **PLEASE NOTE: Calendar dates are subject to periodic revision,** so please verify that you are referring to a *current version* of Judge Donovan's monthly calendar.

STEP 2: Prepare a notice of hearing for the date and time that you have selected. If your motion is for relief from stay, you must provide notice in the same form as outlined by Local Bankruptcy Rule 9013-1(1)(e) (Local Forms series 350).

- **PLEASE NOTE:** By choosing a date for a relief from stay hearing that is greater than 30 days from the date you file your motion, you are deemed to have waived the time limits of Bankruptcy Code Section 362(e).

STEP 3: Give sufficient notice of all matters to all parties entitled to receive such notice pursuant to applicable provisions of the Local Bankruptcy Rules and Federal Rules of Bankruptcy Procedure. Schedule hearing dates accordingly. Moving parties may refer to Local Bankruptcy Rule 9013-1(a)(6) regarding service of the notice of the hearing and Local Bankruptcy Rule 9013-1(a)(13) regarding evidence supporting the motion.

² For more information concerning procedures for obtaining hearings on matters on this list marked with an asterisk (*), contact Judge Donovan's law clerk Alison Fleisher at (213) 894-1577. For more information concerning procedures for obtaining hearings on any matter on this list *not* marked with an asterisk, contact Judge Donovan's courtroom deputy Pat Pennington at (213) 894-6172.

- STEP 4:** File and serve your moving papers in a timely manner! Refer to the Local Bankruptcy Rules and Federal Rules of Bankruptcy Procedure for applicable filing and service deadlines. If proof of service is insufficient, the moving party's motion may be continued or denied. Be sure to deliver a courtesy copy of all papers to the judge's chambers with the time and date of the scheduled hearing placed underneath the title of the pleading.
- STEP 5:** If the date you have selected is unavailable because you have given insufficient notice, the date and time are already fully booked or for any other reason, the courtroom deputy will contact you to arrange an alternative date. **The court reserves the right to reschedule any hearing.** You will be notified promptly if your hearing has been re-set.
- STEP 6:** Bring your proposed order to the hearing, together with whatever notices of entry, copies and envelopes may be required, so that the judge can sign the order at the hearing if your motion is granted. **Do not lodge the proposed order prior to the hearing.** (You may, however, serve the proposed order on other parties, if you wish to afford them an opportunity to review the form of the order before the hearing.)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
October 2004					1	2
3	4	5	6 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, OSC	7 DO NOT SET	8	9
10	11 COLUMBUS DAY HOLIDAY	12	13 DO NOT SET	14 DO NOT SET	15	16
17	18	19	20 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC 1:30pm - Ch13 Confirmation 2:30pm - Ch 13 Confirmation 3:00pm - Ch13 Misc Motions	21 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS.	22	23
24	25 TRIAL WEEK 1:30pm - RFS & Misc. Mtns.	26	27 10:00am - RFS 11:00am - Ch11 S/C, D/S, P/C, & OSC	28	29	30
31						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
November 2004						
	1	2	3 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C & OSC	4 9:30am - Ch13 Confirmation 10:30am - Ch13 Confirmation 11:00am - Ch13 Misc Motions	5	6
7	8	9	10 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C & OSC	11 VETERANS DAY HOLIDAY	12	13
14	15 TRIAL WEEK	16	17 10:00am - RFS 11:00am - Ch11 S/C, D/S, P/C & OSC	18 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS.	19 TBD VACATION	20
21	22	23	24 DO NOT SET	25 THANKSGIVING DAY HOLIDAY	26 DO NOT SET	27
28	29	30				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 2004						
			1 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C & OSC	2 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS.	3	4
5	6	7	8 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C & OSC	9 9:30am - Ch13 Confirmation 10:30am - Ch13 Confirmation 11:00am - Ch13 Misc Motions	10	11
12	13	14	15 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	16 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS.	17	18
19	20	21	22 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	23 DO NOT SET	24	25
26	27 TRIAL WEEK	28	29 10:00am - RFS 11:00am - Ch11 S/C, D/S, P/C, & OSC	30	31	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
January 2005						1
2	3	4	5 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C , & OSC	6 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS. UST MTNS (Ch7)	7	8
9	10	11	12 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C , & OSC	13 9:30am - Ch13 Confirmation 10:00am - Ch13 Misc Motions	14	15
16	17 MARTIN LUTHER KING HOLIDAY	18	19 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	20 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS. UST MTNS (Ch7)	21	22
23	24 TRIAL WEEK	25	26 10:00am - RFS 11:00am - Ch11 S/C, D/S, P/C, & OSC	27	28	29

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
February 2005						
		1	2 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C , & OSC	3 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS. UST MTNS (Ch7)	4	5
6	7	8	9 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	10 9:30am - Ch13 Confirmation 10:00am - Ch13 Misc Motions	11	12
13	14	15	16 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	17 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS. UST MTNS (Ch7)	18	19
20	21 PRESIDENTS' DAY HOLIDAY	22 TRIAL WEEK	23 10:00am - RFS 11:00am - Ch11 S/C, D/S, P/C, & OSC	24	25	26
27	28					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
March 2005						
		1	2 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	3 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS. UST MTNS (Ch7)	4	5
6	7	8	9 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	10 9:30am - Ch13 Confirmation 10:00am - Ch13 Misc Motions	11	12
13	14	15	16 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	17 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS. UST MTNS (Ch7)	18	19
20	21 TRIAL WEEK	22	23 10:00am - RFS 11:00am - Ch11 S/C, D/S, P/C, & OSC	24	25	26
27	28	29	30 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	31 DO NOT SET		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
April 2005						
					1	2
3	4	5	6 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	7 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS. UST MTNS (Ch7)	8	9
10	11	12	13 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	14 9:30am - Ch13 Confirmation 10:00am - Ch13 Misc Motions	15	16
17	18	19	20 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	21 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS. UST MTNS (Ch7)	22	23
24	25 TRIAL WEEK	26	27 10:00am - RFS 11:00am - Ch11 S/C, D/S, P/C, & OSC	28	29	30

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
May 2005						
1	2	3	4 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	5 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS. UST MTNS (Ch7)	6	7
8	9	10	11 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	12 9:30am - Ch13 Confirmation 10:00am - Ch13 Misc Motions	13	14
15	16	17	18 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	19 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS. UST MTNS (Ch7)	20	21
22	23 TRIAL WEEK	24	25 10:00am - RFS 11:00am - Ch11 S/C, D/S, P/C, & OSC	26	27	28
29	30 MEMORIAL DAY	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
June 2005						
			1 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	2 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS. UST MTNS (Ch7)	3	4
5	6	7	8 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	9 9:30am - Ch13 Confirmation 10:00am - Ch13 Misc Motions	10	11
12	13	14	15 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	16 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS. UST MTNS (Ch7)	17	18
19	20 TRIAL WEEK	21	22 10:00am - RFS 11:00am - Ch11 S/C, D/S, P/C, & OSC	23	24	25
26	27	28	29 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	30 DO NOT SET		

Sunday	Monday	Tuesda	Wednesday	Thursday	Friday	Saturday
August 2005						
	1	2	3 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	4 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS. UST MTNS (Ch7)	5	6
7	8	9	10 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	11 9:30am - Ch13 Confirmation 10:00am - Ch13 Misc Motions	12	13
14	15	16	17 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	18 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS. UST MTNS (Ch7)	19	20
21	22	23	24 DO NOT SET	25 DO NOT SET	26	27
28	29	30	31 DO NOT SET			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
September 2005						
				1 DO NOT SET	2	3
4	5 LABOR DAY HOLIDAY	6	7 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	8 9:30am - Ch13 Confirmation 10:00am - Ch13 Misc Motions	9	10
11	12	13	14 DO NOT SET	15 DO NOT SET	16	17
18	19 TRIAL WEEK	20	21 10:00am - RFS 11:00am - Ch11 S/C, D/S, P/C, & OSC	22	23	24
25	26	27	28 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	29 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS. UST MTNS Ch7)		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
October 2005						1
2	3	4	5 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	6 DO NOT SET	7	8
9	10 COLUMBUS DAY HOLIDAY	11	12 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	13 9:30am - Ch13 Confirmation 10:00am - Ch13 Misc Motions	14	15
16	17	18	19 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	20 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS. UST MTNS (Ch7)	21	22
23	24 TRIAL WEEK	25	26 10:00am - RFS 11:00am - Ch11 S/C, D/S, P/C, & OSC	27	28	29
30	31					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<h1>November 2005</h1>						
		1	2 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	3 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS. UST MTNS (Ch7)	4	5
6	7	8	9 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	10 9:30am - Ch13 Confirmation 10:00am - Ch13 Misc Motions	11 VETERANS DAY HOLIDAY	12
13	14 TRIAL WEEK	15	16 10:00am - RFS 11:00am - Ch11 S/C, D/S, P/C, & OSC	17 DO NOT SET	18	19
20	21	22	23 DO NOT SET	24 DO NOT SET	25	26
27	28	29	30 10:00am - RFS 11:00am - Ch11 S/C, D/S, P/C, & OSC			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 2005						
				1 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS. UST MTNS (Ch7)	2	3
4	5	6	7 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	8 9:30am - Ch13 Confirmation 10:00am - Ch13 Misc Motions	9	10
11	12	13	14 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	15 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS. UST MTNS (Ch7)	16	17
18	19	20	21 10:00am - RFS 10:30am - Misc Motions 11:00am - UST Motions 11:00am - Ch11 S/C, D/S, P/C, & OSC	22 10:00am - A/P, S/C, & PTC 11:00am - FEE APPLS. UST MTNS (Ch7)	23	24
25	26 TRIAL WEEK	27	28 10:00am - RFS 11:00am - Ch11 S/C, D/S, P/C, & OSC	29	30	31